

Middle-Atlantic Planetarium Society Conference 2014
Baltimore, MD -- Wed-Sat, September 10-13, 2014 -- "Renew, Refresh, Revive!"
Proposal to Present due August 1, 2014 (with registration)

Presenter Information

Company/Facility: _____
Name: _____
Title: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____
E-Mail: _____

Presentation type - check one (copy and submit a form for each proposal)

see Presentation Guidelines on other side

- ☐ Workshop (75 minutes for delegates, 45 minutes for vendors)
- ☐ I can present my workshop on any of the following days
- ☐ Thursday ☐ Friday ☐ Saturday
- ☐ I can repeat my workshop on any of the following days
- ☐ Thursday ☐ Friday ☐ Saturday
- ☐ Workshop requires a Classroom (tables, chairs and SMARTboard provided)
- ☐ Workshop requires Planetarium theater
- Workshop capacity _____
- Cost per person (if any) _____

- ☐ Talk (15 minutes, includes questions)
- ☐ I can present my talk on any of the following days
- ☐ Thursday ☐ Friday ☐ Saturday

- ☐ Poster (table provided - there will be a one-hour designated poster session)
- ☐ I need blank poster board

Title of Presentation

Abstract/brief description (to be published in program)

see other side

Equipment needed to support my presentation

- ☐ Video projector
 - ☐ Laptop (Windows Operating System)
 - ☐ Audio speakers
 - ☐ Slide projector
 - ☐ Overhead projector
 - ☐ DVD player
 - ☐ Planetarium: ☐ Minolta Star Projector ☐ Digital System
- please describe needs _____
- _____

☐ Other - please specify (may be unavailable) _____

If requesting use of the host system to show content :

Direct questions about technical details and/or slicing fees to:
Judy Delude at Sky Skan, Inc
delude@skyskan.com

Workshop Guidelines:

Presenter must be a MAPS member.

Presenter provides all presentation and/or hand-out materials.

Presenters are expected to adhere to the published time allotment.

Workshops may not be used to represent vendor specific services,
(e.g. proprietary equipment training,) or as sales presentations.

Poster Guidelines:

Presenters must be a MAPS member.

Poster should be free-standing, tabletop style:

dimensions up to 4 ft wide by 2 ft deep by 4 ft tall

Cardboard Science Fair display boards are perfect for posters.

If you require a blank poster board, you may pick it up at the registration table.

You must provide your own adhesive materials.

Please check with the person at the registration table for instructions on
how, when and where to set up your poster exhibit.

Clearly display your name, facility, address, and contact numbers so delegates
may have an opportunity to follow up on your work.

We encourage you to provide at least 100 copies of a handout related to your
exhibit for MAPS members to take home.

Poster sessions MAY NOT be used to make sales presentations.

Provide the text of your poster and copy of any hand-outs in electronic form by
September 10, 2014