

**INSTRUCTIONS TO AUTHORS**  
**FOR SUBMITTING TEXTS**  
**FOR THE 2008 CONFERENCE PROCEEDINGS**

Middle Atlantic Planetarium Society Conference  
May 14<sup>th</sup>. – 17<sup>th</sup>, 2008



Thank you for giving a paper at this year's MAPS conference in Schenectady.

The Conference Proceedings will contain texts of all invited and contributed papers and most workshops. Texts for poster papers may be briefer than those for oral papers.

**You are required to submit a text of your oral or poster paper for the Proceedings. Failure to submit the text will void your credit and cancel your presentation at the conference.**

**A \$10.00 Credit can be taken (see registration form) if text is submitted by May 1<sup>st</sup>, 2008**

**DEADLINE FOR RECEIPT OF ELECTRONIC COPY OF YOUR PAPER: MONDAY, MAY 1ST, 2008**

If you are presenting a workshop, you are encouraged to submit a text but are not required to do so. In recent years, nearly all workshop presenters have submitted texts.

Please submit your text to the Proceedings Editor in electronic form, as follows:

*Preferred method*—by email, as an attachment in Word format. Send to: [kdconod@yahoo.com](mailto:kdconod@yahoo.com)

\*\*\*\*Maximum size of 10 Megs. Larger files should be sent on a disk (CD or DVD).

*Alternate method*—on a CD, as a Word file.

**Header information (include ALL of these items)**

The text must be preceded by the following information, in this order:

- Title of paper
- Your name
- Institutional affiliation and mailing address
- Email address
- ABSTRACT**, clearly marked as such

**PowerPoint files**

You must submit a *narrative text* for the Proceedings.

Your PowerPoint file cannot be used as your paper in the Proceedings.

**Figures**

Should be in jpeg or gif format & include a caption in the text file.

Send figures as separate files from your text, even if they also appear in your text file.

**Large files!!**

If any of your file sizes exceed 10 Megs, do not send them as email attachments. Name the files in ways that make it easy for us to know what they are and send them on a CD.

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